

Minister for Local Government and Housing  
Kevin Stewart MSP



Scottish Government  
Riaghaltas na h-Alba  
gov.scot

T: 0300 244 4000  
E: scottish.ministers@gov.scot

All Local Authority Chief Executives

15 June 2017

Dear Chief Executive,

I am sure that like me you have been saddened and shocked by the tragic fire at the Grenfell Tower in London. In my role as Minister responsible for Local Government, Housing and Building Standards, I am determined that, if necessary, we are in a position to be able to take appropriate action as soon as possible.

I acknowledge that there is currently much speculation in the media about the fire, and I must be clear that there is no definitive confirmation on the building products used, the causes of the fire or its spread at this stage. I understand that UK Ministers will be looking for a full investigation and we will be informed of the findings that emerge in due course. Here in Scotland, the Cabinet Secretary for Communities, Social Security and Equalities will convene a short term ministerial working to review Scottish regulations, ensuring they are robust and that we take any actions necessary as we learn lessons from this catastrophic fire.

I know that many of you will have or are already planning a review of your current safety procedures and assessing your building stock. However I would be very grateful if you could assist the Scottish Government to provide information on the position across Scotland. Could you please review the position in each of your local authority areas as soon as possible – I would welcome a prompt response - you should:

- identify all the high rise domestic buildings (those that have a floor which is more than 18 metres above ground level);
- ascertain the original construction; and
- establish if any remedial works (such as overcladding) have been carried out, and if so, identify the materials and construction techniques used.

I would ask that you please liaise with all registered social landlords within your local authority geographical area to work with you in collating this information.

St Andrew's House, Regent Road, Edinburgh EH1 3DG  
www.gov.scot



Such preliminary action will put you in an informed position and will assist you in taking any action necessary regarding high rise housing in your area in the months to come. The Scottish Fire and Rescue Service are ready to assist where they can.

I have copied this letter to the Chief Executives of COSLA, the Scottish Federation of Housing Associations, the Glasgow and West of Scotland Forum of Housing Associations and to SOLACE for their awareness.

*Yours sincerely*  
*Kevin Stewart*  
KEVIN STEWART

Minister for Local Government and Housing  
Kevin Stewart MSP



Scottish Government  
Riaghaltas na h-Alba  
gov.scot

T: 0300 244 4000  
E: scottish.ministers@gov.scot

Local Authority Chief Executives

19 June 2017

Dear Chief Executive

Please accept my sincere thanks for all the work that your officials and their stakeholders amongst housing associations have put into providing information to the Scottish Government in relation to high rise housing within your geographical area. I have one further urgent request to make of you please.

There has been much concern about the cladding material used at Grenfell Tower. Today we have received information from the UK Government that suggests it would be advisable to identify whether any panels used in new build or refurbishment are a particular type of cladding made of Aluminium Composite Material (ACM).

Aluminium Composite Material (ACM) is a type of flat panel that consists of two thin aluminium sheets bonded to a non-aluminium core, typically between 3 and 7mm thick. The panels can have a painted or metallic finish (eg copper or zinc effects).

I appreciate that we have made a number of requests of you recently but I am sure you will understand that more detailed information is only now emerging. It may be that we will have to communicate with you further as and when additional information becomes available.

Our specific request is:

**Can you confirm or otherwise if Aluminium Composite Material (ACM) has been used in the cladding systems of any high rise housing properties within your geographical area?**

**If so which properties and when was this installed?**

The Ministerial working group is due to meet tomorrow and this information will be extremely important to the discussion.

I would therefore ask that this information is sent directly to the SGoRR Consequences mailbox and copied to the recipient list for information by 11.00 am tomorrow (Tuesday 20 June).

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Once again I offer my sincere thanks in advance for assisting on this matter. It is very much appreciated and important in helping us to gain a view of the situation in Scotland to be able to consider appropriate and early co-ordinated action.

Kind regards

A handwritten signature in black ink, appearing to read 'Kevin Stewart', with a stylized flourish extending from the end.

**KEVIN STEWART**

-----Original Message-----

From: O'Donnell, Annemarie (CED)  
[mailto:annemarie.odonnell@glasgow.gcsx.gov.uk]  
Sent: 20 June 2017 23:08  
To: Hogg KJ (Kenneth)  
Cc: [REDACTED]

Subject: Re: Immediate - Aluminium Composite Material in High Rise Domestic Properties

Dear Kenneth

Thank you for this. I will pass it on to the team collating the info. They have already raised with the difficulties in gathering this information from non RSLs but I will ask them in the morning what we can do through the records we hold etc to meet the request.

Regards  
Annemarie

Annemarie O'Donnell  
Chief Executive  
[REDACTED]

On 20 Jun 2017, at 22:59,  
"Kenneth.Hogg@gov.scot<mailto:Kenneth.Hogg@gov.scot>"  
<Kenneth.Hogg@gov.scot<mailto:Kenneth.Hogg@gov.scot>> wrote:

Dear Annemarie

I am writing on behalf of Kevin Stewart MSP, Minister for Local Government and Housing, to request further urgent clarification about the use of Aluminium Composite Material (ACM) in high rise (with a floor higher than 18 metres) domestic properties.

I would like first of all to thank you for responding in recent days to requests for information about housing stock in your local authority's area. This enabled the Cabinet Secretary for Communities to confirm today to Parliament that ACM has not been used in any local authority-owned high rise domestic tower block in Scotland. This provides an essential step in the process of reassuring the public following the tragic events at Grenfell Tower, and I am very grateful to you and your staff for making this possible.

The next step we need urgently to take in respect of all local authority areas is to confirm whether ACM has been used in the cladding systems of any high rise (with a floor higher than 18 metres) domestic properties which are owned by entities other than the local authority: eg Registered Social Landlords or privately owned. Your previous responses confirmed that there are high rise domestic properties in your local authority area, and the purpose of this email is to ask you to provide us with further information about those buildings. Specifically, although we now have confirmation that no local authority-owned high rise domestic property has been clad

with ACM, we do not yet have a complete picture of the situation in respect of Registered Social Landlord and privately owned properties. The enclosed table asks for this information.

We need to be able to complete this phase of the assurance process tomorrow (Wednesday 21 June). Please will you complete and return to me by 3pm the enclosed table? If, having considered this request, you believe that it will not be possible to fully complete the information asked for by this deadline please contact [REDACTED] before 10am to discuss how Scottish Government officials could assist you with this task. Finally, if you have any other questions about this request please also contact Andy Robinson before 10am.

With thanks again for your support with this ongoing and fast moving process.

Kenneth

Kenneth Hogg  
Director for Local Government & Communities  
Scottish Government

[REDACTED]

**From:** Dodds WH (Bill)  
**Sent:** 22 June 2017 23:08  
**To:** Hogg KJ (Kenneth); [REDACTED]  
**Cc:** [REDACTED]  
**Subject:** FW: Letter from Kevin Stewart, Minister for Housing and Local Government - Grenfell Tower  
**Importance:** High

**From:** [REDACTED]  
**Sent:** 22 June 2017 10:30  
**To:** Dodds WH (Bill)  
**Cc:** [REDACTED]  
**Subject:** Letter from Kevin Stewart, Minister for Housing and Local Government - Grenfell Tower  
**Importance:** High

**SENT ON BEHALF OF STEVE MCGOWAN**

Dear Bill,

Further to my email of 19 June 17, I can confirm that all RSLs have responded to the request for information. We have updated the attached spreadsheet accordingly. It now contains all RSLs and MSFs in their ownership in the city.

I hope this is sufficient for your present purposes but please do not hesitate to contact me if you require more information or to clarify information provided.

Regards,  
Steve

[REDACTED]  
[REDACTED]  
Housing Strategy Group - Housing & Regeneration Services  
Development and Regeneration Services  
Glasgow City Council  
231 George Street  
Glasgow, G1 1RX  
[REDACTED]  
[REDACTED]

**From:** Barron, Forbes (DRS) [<mailto:Forbes.Barron@glasgow.gcsx.gov.uk>]

**Sent:** 21 June 2017 15:01

**To:** [REDACTED]

**Cc:** [REDACTED]

**Subject:** Immediate - Aluminium Composite Material in High Rise Domestic Properties

Andrew

In our discussion this morning we highlighted the importance of being able to identify buildings of more than 18 metres in height where the above composite material may have been used. My colleague [REDACTED] has been co-ordinating a response relative to RSL stock in the City, and I understand that is being produced.

As we indicated in our discussion, the Warrant record system does not readily identify buildings above 18 metres in height, nor allow ready identification of the use of external cladding systems, and as discussed we have focussed our discussion in prioritising an approach if the Warrants/Planning system is utilised to try and seek to identify the properties in scope/particular properties.

Having spoken with data and management colleagues, a process to capture requested information appears to require:

- As a first stage, produce a report identifying potential Planning applications. Given that Planning Applications can identify potential properties using application types and development types and that no works should be carried out without Planning Permission and subsequently Building Warrant, this will help to reduce the number of applications we have to manually search.
- The report would retrieve a list of all applications held within the Uniform Database that meet the undernoted search criteria. From this result we will have to manually review the proposal of each application to identify any building/works that may include any cladding.
- When the planning applications have been identified, these will have to be manually cross referenced against the Building Standards applications.
- The resulting applications will then have to be manually reviewed on fiche to check the specification for any potential cladding to the building.

#### Search Criteria

1. Applications Received: 1985 to 30<sup>th</sup> April 2005 (when computerised records began until new BS Regs were implemented)
2. Applications Decided: Select all appropriate Decision Types that have granted permission.
3. Application Types: FUL, MSC, PPP
4. Development Types: Select all appropriate development types
5. Proposal: Select all applications that contain the words "external, refurb, erect, construct, clad, render, develop, alter".

**Using the filters identified there are in excess of 8,600 records that would have to be manually interrogated for Warrants prior to the 2005 Regulations**

Scope of anticipated work may take several weeks of man-hours to complete, and if this approach is adopted availability of resource would require to be identified/considered in detail .

As suggested in our discussions this morning, given the scale of task associated with the request, there may be merit in also considering whether there are any other more effective information sources eg contact with the manufacturers/distributors as regard to what records they keep of sites where



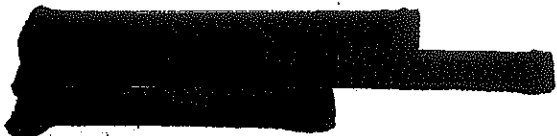
materials are supplied. I am also uncertain what contact you have had with colleagues elsewhere in the UK regarding their thinking concerning necessary identification that we are seeking

Of course you may have other thoughts that may assist, and I would be happy to have a further discussion as to how we best achieve the necessary identification of use of the cladding material

Regards

Forbes

Forbes Barron  
Head of Planning and Building Standards  
Development and Regeneration Services  
Glasgow City Council  
231 George Street  
Glasgow  
G1 1RX



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**From:** Barlow, Raymond (DRS) [<mailto:Raymond.Barlow@glasgow.gcsx.gov.uk>]  
**Sent:** 05 September 2017 21:05  
**To:** Dodds WH (Bill)  
**Subject:** RE: Information Request

Bill

Please find attached the list discussed.

It is grouped with addresses which relate back to the original warrant consent.

The information is the best we have been able to ascertain and there are some properties included here where we don't actually know if the product has been used. We are aware that [REDACTED] have notified you of some properties and these are part of the list. We have one area of cross referencing to do with a different factor but which can be done quickly tomorrow to see if it adds anything further.

We obviously do have to caveat that it has been a very difficult exercise even just to ascertain the properties that are above 18m and so we cannot give re-assurance that the list is definitive. Descriptions of products vary and for those we have included we are relying on warrant specifications whilst not having direct evidence of what has actually been installed.

I trust this is of assistance

Regards

Raymond

---

Raymond Barlow  
Assistant Head of Planning & Building Standards

Development & Regeneration Services  
Glasgow City Council  
Tel: [REDACTED]  
Fax: [REDACTED]  
E-Mail: [raymond.barlow@glasgow.gov.uk](mailto:raymond.barlow@glasgow.gov.uk)

**From:** Bill.Dodds@scotland.gsi.gov.uk [<mailto:Bill.Dodds@scotland.gsi.gov.uk>]  
**Sent:** 04 September 2017 10:09  
**To:** Barlow, Raymond (DRS) <[Raymond.Barlow@glasgow.gov.uk](mailto:Raymond.Barlow@glasgow.gov.uk)>  
[REDACTED]  
**Subject:** Information Request

Good Morning Raymond

We have a meeting with the Local government Committee on Wednesday. It is highly likely that they will ask what the position is with Glasgow's return.

We really need to have the information by tomorrow morning at the latest.

If you are unable to do this – can you let me know? At the very minimum we need to know what the scope of the problem is? That is are we talking about large numbers of buildings with ACM or is it relatively low in number?

I have left a message for you to give me a call and I will be about most of today so happy to discuss.

Regards

Bill

**Bill Dodds** | Head of Building Standards  
Scottish Government | Building Standards Division  
Local Government and Communities

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Address: Denholm House | Almondvale Business Park | Livingston | EH54 6GA

  
✉: [Bill.Dodds@gov.scot](mailto:Bill.Dodds@gov.scot)



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**mob: 07760990969**

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**From:** [REDACTED] On Behalf Of Turley,  
Tom (DRS)  
**Sent:** 03 October 2017 17:13  
**To:** Dodds WH (Bill)  
**Cc:** [REDACTED]  
**Subject:** FW: High Rise Buildings - Email 2 of 2

Bill

Email 2 of 2

Tom

**From:** David Doran [<mailto:ddoran@hackingandpaterson.co.uk>]  
**Sent:** 03 October 2017 15:22  
**To:** Barlow, Raymond (DRS); O'Donnell, Annemarie (CED)  
**Cc:** [REDACTED]  
**Subject:** RE: High Rise Buildings - Email 2 of 2

Annemarie,

Email 2 of 2

Kind regards

*David AC Doran MIRPM*

**Director**  
Hacking and Paterson Management Services  
1 Newton Terrace – Glasgow – G3 7PL

[REDACTED]  
[www.hackingandpaterson.co.uk](http://www.hackingandpaterson.co.uk)

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**From:** Barlow, Raymond (DRS) [mailto:Raymond.Barlow@glasgow.gcsx.gov.uk]

**Sent:** 31 October 2017 14:21

**To:** [REDACTED] Pathirana S (Stephen); Brown, Richard (DRS)

**Cc:** [REDACTED]

**Subject:** RE: URGENT [REDACTED]

Jess

I have just seen a brief e-mail sent this morning from the Surveyors to the property managers stating the BRE have confirmed the correlation with the tests and the panels sent down. From that they are stating the panels shown in photographs 9459 & 9463 are the ACM ones. It is as brief as that.

We intend having a further discussion with the property managers but won't be able to do that today.

I'll come back to you again at some point tomorrow

Regards

Raymond

---

Raymond Barlow  
Assistant Head of Planning & Building Standards

Development & Regeneration Services  
Glasgow City Council  
Tel: 0141 287 4203  
Fax: 0141 287 5588  
E-Mail: [raymond.barlow@glasgow.gov.uk](mailto:raymond.barlow@glasgow.gov.uk)

**From:** [REDACTED]

**Sent:** 30 October 2017 15:54

**To:** Barlow, Raymond (DRS) <[Raymond.Barlow@glasgow.gov.uk](mailto:Raymond.Barlow@glasgow.gov.uk)>;  
[Stephen.Pathirana@scotland.gsi.gov.uk](mailto:Stephen.Pathirana@scotland.gsi.gov.uk); Brown, Richard (DRS) <[Richard.Brown@glasgow.gov.uk](mailto:Richard.Brown@glasgow.gov.uk)>

**Cc:** [REDACTED]

**Subject:** RE: URGENT [REDACTED]

Raymond

Wondering if you have heard back from the property managers or the surveyors in regard to understanding of the extent of the ACM on these buildings? Any update you have would be appreciated.

Regards

[REDACTED]  
[REDACTED]  
Building and Fire Safety Coordination Team  
Directorate for Local Government and Communities  
Tel: [REDACTED]  
[REDACTED]

**From:** Barlow, Raymond (DRS) [mailto:Raymond.Barlow@glasgow.gcsx.gov.uk]

**Sent:** 26 October 2017 15:14

**To:** Pathirana S (Stephen); Brown, Richard (DRS)

**Cc:** [REDACTED]

**Subject:** RE: URGENT [REDACTED]

Stephen

Following the receipt of the test results the factors have had their Surveyors out at the property this morning to gather more information.

As it stands at the moment the property managers believe the ACM product is only on the curved silver bands on the corners of the building at approximately first floor level. These are shown in the first two photographs – 9459 & 9463 ([REDACTED])  
[REDACTED]

The other two non ACM products are blue terracotta tiling covering the majority of the main front façade (3<sup>rd</sup> photograph - 9459) and the other a grey insulated panel shown in the 4<sup>th</sup> photograph - 9464. The [REDACTED] insulated panel is the vertical panel running up the side of the building in this photograph. Just to be clear the clad areas being questioned by the property managers are only in the areas shown on the photographs. You'll see there is [REDACTED] used on the side elevations and the rear is [REDACTED]

At the moment the factor is asking their Surveyor to confirm the correlation between the test results and the actual panels removed on site. In relation to the ACM referred to in in photographs 9459 and 9463 they are also seeking clarification from their Surveyor if the bands between the [REDACTED] shown in the 3<sup>rd</sup> photograph – 9459 – could be the same ACM product.

Once they have this clarification they will write to confirm their understanding of the extent. Once they are fully clear they have indicated that it is their intention to have the ACM areas removed quickly whilst they consider a replacement.

The property came up as part of our extensive research in trying to identify domestic buildings over 18m. It wasn't on the refined list sent to you as the warrant was approved as residential accommodation i.e non-domestic. The warrant was applied for in June 2004 and works completed in 2006.

Development & Regeneration Services  
Glasgow City Council

Tel: [REDACTED]

E-Mail: [raymond.barlow@glasgow.gov.uk](mailto:raymond.barlow@glasgow.gov.uk)

From: [Stephen.Pathirana@scotland.gsi.gov.uk](mailto:Stephen.Pathirana@scotland.gsi.gov.uk) [mailto:[Stephen.Pathirana@scotland.gsi.gov.uk](mailto:Stephen.Pathirana@scotland.gsi.gov.uk)]

Sent: 25 October 2017 15:23

To: Brown, Richard (DRS) <[Richard.Brown@glasgow.gov.uk](mailto:Richard.Brown@glasgow.gov.uk)>; Barlow, Raymond (DRS) <[Raymond.Barlow@glasgow.gov.uk](mailto:Raymond.Barlow@glasgow.gov.uk)>

Cc: [REDACTED]

Subject: URGENT [REDACTED]

Raymond, Richard

[REDACTED]

We received the above information from DCLG this morning. The Property is [REDACTED]

[REDACTED]

Following receipt of the above we have contacted Park PM to ascertain further details and was advised of the following:

- [REDACTED]
- The properties are over 18m in height and comprise of approx 150 flats
- These flats are owned by private individuals although most are rented to students
- Park PM commissioned Nickson Consultant Surveyors to investigate the cladding, who subsequently sent 3 or 4 panels to BRE for testing.
- Park PM haven't received the results directly from BRE so were unable to confirm if all panels were tested or whether the above result relates to only one sample – they are contacting the surveyors and BRE to try find out
- Owners are aware that samples had been sent but not as yet of the result shared above
- There is no owners association at the moment

I will update you further once the property managers have provided more definite information

Regards

Raymond

---

Raymond Barlow  
Assistant Head of Planning & Building Standards

Development & Regeneration Services  
Glasgow City Council

E-Mail: [raymond.barlow@glasgow.gov.uk](mailto:raymond.barlow@glasgow.gov.uk)

From: Barlow, Raymond (DRS)

Sent: 25 October 2017 17:45

To: 'Stephen.Pathirana@scotland.gsi.gov.uk' <[Stephen.Pathirana@scotland.gsi.gov.uk](mailto:Stephen.Pathirana@scotland.gsi.gov.uk)>; Brown, Richard (DRS) <[Richard.Brown@glasgow.gov.uk](mailto:Richard.Brown@glasgow.gov.uk)>

Subject: RE: URGENT

Stephen

Thanks for the e-mail. I've spoken to the factor and the BRE results came through to him as we were speaking. Unfortunately he couldn't confirm exactly where the ACM was at that point as he wasn't totally familiar with which panels were which.

We are looking at it from our end and have agreed to speak further with the factors tomorrow once they can clarify to us which are the ACM panels on the building.

I'll be in touch with yourselves thereafter.

Regards

Raymond

---

Raymond Barlow  
Assistant Head of Planning & Building Standards



Although several different panels of cladding are present - the building is extensively covered in cladding. Park PM were unable to confirm the extent of the coverage of the panel tested as Cat3 – as stated above they are seeking further clarity on this.

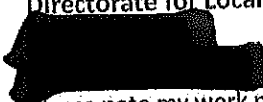
We have advised Park PM to contact you today to make you aware of this information and we understand from Park PM that they have done that however due to other commitments it hasn't been possible to speak today so they have scheduled a call for tomorrow.

Looking back at the original list of 57 possible private properties with ACM that you shared back in September I note that these addresses are not on it. Are there any details you can share about the reasons for this?

If any further information is forwarded to us on this I will of course share it with you. I'd be grateful if once you have had the opportunity to discuss this with Park PM that you also update the coordination team on the next steps that need to be taken.

Regards  
Stephen

Deputy Director  
Building and Fire Safety Coordination Team  
Directorate for Local Government and Communities

  
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[REDACTED]

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**From:** Pathirana S (Stephen)  
**Sent:** 22 November 2017 12:07  
**To:** Pathirana S (Stephen)  
**Subject:** FW: Yesterday's meeting - [REDACTED]

-----Original Message-----

**From:** Brown, Richard (DRS) [mailto:Richard.Brown@glasgow.gcsx.gov.uk]  
**Sent:** 27 October 2017 11:02  
**To:** Pathirana S (Stephen)  
**Cc:** [REDACTED]  
**Subject:** RE: Yesterday's meeting - ACM [REDACTED]

Stephen

No problems re yesterday. I am out of the office all afternoon so at this stage I cannot put a time in the diary for a discussion. If I am able to return to the office at some point then I will give you a quick call. If not then I will arrange something for Monday. Apologies in advance if I cannot make contact today however I have long standing commitments which I am unable to change.

Regards

Richard

Richard Brown  
Executive Director  
Glasgow City Council  
Development and Regeneration Services  
Exchange House  
231 George Street  
G2 1RX  
[REDACTED]

-----Original Message-----

**From:** Stephen.Pathirana@scotland.gsi.gov.uk [mailto:Stephen.Pathirana@scotland.gsi.gov.uk]  
**Sent:** 27 October 2017 09:39  
**To:** Brown, Richard (DRS) <Richard.Brown@glasgow.gov.uk>  
**Cc:** [REDACTED]  
**Subject:** RE: Yesterday's meeting - ACM [REDACTED]

Richard

Sorry about yesterday, I was away from my desk and without my blackberry this makes me pretty hard to reach. A call today would be helpful, early/mid afternoon. Shall we get this in the diary?

Stephen

Deputy Director  
Building and Fire Safety Coordination Team Directorate for Local Government and Communities

[REDACTED]  
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-----Original Message-----

From: Brown, Richard (DRS) [mailto:Richard.Brown@glasgow.gcsx.gov.uk]

Sent: 26 October 2017 17:58

To: Pathirana S (Stephen)

Cc: [REDACTED]

Subject: Re: Yesterday's meeting - ACM [REDACTED]

Stephen

I tried a number of times to call your landline today but without success. I know your blackberry is not working.

The letter which was sent to H&P to be issued to all owners has not been sent yet due to ongoing discussions about the EGM. H&P requested that it was held back subject to discussions with the Owners Association and receipt of the Astute report.

Once those discussions with the Owners Association and H&P are completed - hopefully tomorrow - then an amended communication will be completed and issued.

I'll try to arrange a call tomorrow and provide a further update and will send the completed letter for information and clarity around communication.

Regards

Richard

Sent from my iPhone

On 26 Oct 2017, at 17:47,

"Stephen.Pathirana@scotland.gsi.gov.uk<mailto:Stephen.Pathirana@scotland.gsi.gov.uk>"  
<Stephen.Pathirana@scotland.gsi.gov.uk<mailto:Stephen.Pathirana@scotland.gsi.gov.uk>>  
wrote:

Richard

As discussed we have a number of correspondence cases on the [REDACTED] flats that would be so much easier to respond to if we had sight of the latest letter that has been sent to residents. Please can you share this with us.

Best Wishes

Stephen

Deputy Director  
Building and Fire Safety Coordination Team Directorate for Local Government and Communities

[Redacted]

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From: Pathirana S (Stephen)  
Sent: 25 October 2017 14:27  
To: Richard.Brown@glasgow.gcsx.gov.uk<mailto:Richard.Brown@glasgow.gcsx.gov.uk>  
Cc: [Redacted]  
Subject: Yesterday's meeting - ACM [Redacted]

Richard

It was good to have your update yesterday on progress with the towers at [Redacted]. We understand that the next key step is getting the fire report through which should set out the medium term measures, to enable the building to continue to be habitable. If at all possible it would be great if you could confirm with Hacking and Paterson what the scope of the commission was and if it does indeed go beyond just the medium measures. We understand a provisional date and venue for the AGM has been offered – can you share those details and if they have now been firmed up. We understand that at their AGM owners will have enough information to be able to make decisions on the medium measure recommendations, then start to discuss what steps they need to take to get the building clad to make it safe.

We agreed to have regular weekly catch-ups and that you would share the letter you have agreed with the factor that is being sent out to all owners- it would be very helpful if you could send this through today.

We also would keep you up to date with correspondence on this issue and would similarly appreciate the same in return.  
Best wishes

Stephen

Deputy Director  
Building and Fire Safety Coordination Team Directorate for Local Government and Communities

[Redacted]

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Dh'fhaodadh gum bi teachdaireachd sam bith bho Riaghaltas na h-Alba air a chlàradh neo air a sgrùdadh airson dearbhadh gu bheil an siostam ag obair gu h-èifeachdach neo airson adhbhar laghail eile. Dh'fhaodadh nach eil beachdan anns a' phost-d seo co-ionann ri beachdan Riaghaltas na h-Alba.

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**From:** Pathirana S (Stephen)  
**Sent:** 22 November 2017 12:02  
**To:** Pathirana S (Stephen)  
**Subject:** FW: cladding issue  
**Attachments:** ACM discovery report 4 October 2017.docx

-----Original Message-----

**From:** Turley, Tom (DRS) [mailto:Tom.Turley@glasgow.gcsx.gov.uk]  
**Sent:** 04 October 2017 19:17  
**To:** Pathirana S (Stephen); Brown, Richard (DRS); O'Donnell, Annemarie (CED)  
**Cc:** [REDACTED]

**Subject:** RE: cladding issue

Hi Stephen,

Please find attached, list of properties as requested.  
In summary, we have 24 confirmed with ACM and 1 suspected.

Regards,  
Tom

-----Original Message-----

**From:** Stephen.Pathirana@scotland.gsi.gov.uk [mailto:Stephen.Pathirana@scotland.gsi.gov.uk]  
**Sent:** 04 October 2017 17:57  
**To:** Brown, Richard (DRS) <Richard.Brown@glasgow.gov.uk>  
**Cc:** [REDACTED]

**Subject:** Re: cladding issue

That's great thank you.

Please remember the list. S

Sent from my BlackBerry 10 smartphone.

Original Message  
**From:** Brown, Richard (DRS)  
**Sent:** Wednesday, 4 October 2017 17:51  
**To:** Pathirana S (Stephen)  
**Cc:** [REDACTED]

**Subject:** Re: cladding issue

Colleagues

Just as an update to our telephone conversation I can confirm that GCC has received permission from the [REDACTED] Owners Association to remove panels from the properties at [REDACTED] and [REDACTED] at [REDACTED]

The Council has arranged to have a contractor with a 52M tall crane along with officers from our Building Standards Division on site tomorrow morning at 10am in order to remove a number of panels in order that we can arrange necessary testing.

Bill your kind offer in connection with the testing facilities in Edinburgh is most welcome and we can coordinate that tomorrow.

Regards

Richard

Sent from my iPhone

> On 4 Oct 2017, at 16:25, "Stephen.Pathirana@scotland.gsi.gov.uk"  
<Stephen.Pathirana@scotland.gsi.gov.uk> wrote:

>

> All Please note, call is going to be at 5pm.

>

> Stephen

>

> Sent from my BlackBerry 10 smartphone.

> Original Message

> From: Pathirana S (Stephen)

> Sent: Wednesday, 4 October 2017 13:25

> To: Hamilton, Lynn (DRS); Dodds WH (Bill);

> Richard.Brown@glasgow.gcsx.gov.uk; McGown, David

> (David.McGown@firescotland.gov.uk)

> Cc: [REDACTED]

> Subject: RE: cladding issue

>

>

> Just to confirm, we have another call scheduled at 4.30 pm, this may

> well be changed to 5 pm

>

> Best wishes

>

> Stephen

>

> Please use details below

>

>

> Dial In - [REDACTED]

>

> Conference Code - [REDACTED]

>

>

>

- >
- > Deputy Director
- > Building and Fire Safety Coordination Team Directorate for Local
- > Government and Communities



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- >
- > Dh'fhaodadh gum bi teachdaireachd sam bith bho Riaghaltas na h-Alba air a chlàradh neo air a sgrùdadh airson dearbhadh gu bheil an siostam ag obair gu h-èifeachdach neo airson adhbhar laghail eile. Dh'fhaodadh nach eil beachdan anns a' phost-d seo co-ionann ri beachdan Riaghaltas na h-Alba.

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[REDACTED]

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**From:** Pathirana S (Stephen)  
**Sent:** 22 November 2017 12:01  
**To:** Pathirana S (Stephen)  
**Subject:** FW: Point on insurance

---

**From:** O'Donnell, Annemarie (CED) [mailto:annemarie.odonnell@glasgow.gcsx.gov.uk]  
**Sent:** 05 October 2017 13:57  
**To:** Pathirana S (Stephen); Brown, Richard (DRS)  
**Cc:** [REDACTED]  
**Subject:** RE: Point on insurance

Stephen

In discussion with factors we understand the owners have a duty to notify them of any change in circumstance that might impact the policy.

We are told this is in hand. On the H&P site the owners have given permission for us to be informed who the insurer is. We intend to contact them when their details are received

Regards  
Annemarie

Chief Executive  
Glasgow City Council  
City Chambers  
Glasgow G2 1DU

[REDACTED]  
[annemarie.odonnell@glasgow.gov.uk](mailto:annemarie.odonnell@glasgow.gov.uk)

---

**From:** [Stephen.Pathirana@scotland.gsi.gov.uk](mailto:Stephen.Pathirana@scotland.gsi.gov.uk) [mailto:Stephen.Pathirana@scotland.gsi.gov.uk]  
**Sent:** 05 October 2017 13:07  
**To:** Brown, Richard (DRS) <[Richard.Brown@glasgow.gov.uk](mailto:Richard.Brown@glasgow.gov.uk)>  
**Cc:** [REDACTED]  
**Subject:** Point on insurance

Richard

I know that you and Annemarie, offered reassurance that you were engaging with the building insurers. Ministers just wanted reassurance that factors would be informing insurers of change in circumstance (presence of some/ACM), as depending on policy in place, the reporting of any new know factors is important the maintenance of the current policy.

Best wishes

Stephen

Deputy Director  
Building and Fire Safety Coordination Team  
Directorate for Local Government and Communities  
0131 2445490  
mob: 07760990969

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**From:** Pathirana S (Stephen)  
**Sent:** 22 November 2017 11:45  
**To:** Pathirana S (Stephen)  
**Subject:** FW: SENSITIVE: cladding issue

**From:** Brown, Richard (DRS) [mailto:Richard.Brown@glasgow.gcsx.gov.uk]  
**Sent:** 05 October 2017 14:31  
**To:** Pathirana S (Stephen); O'Donnell, Annemarie (CED)  
**Cc:** [REDACTED]; [REDACTED]; [REDACTED]; [REDACTED]; [REDACTED]; [REDACTED]; [REDACTED]; [REDACTED]; [REDACTED]; [REDACTED]  
**Subject:** RE: SENSITIVE: cladding issue

Stephen

Thanks for this update. I am glad that our attendance was appreciated.

Can I also put on record my personal thanks for both your own and Bill's support over the last couple of weeks. Bill in particular I think Monday's session with my colleagues helped greatly.

There is still much to be done and I am sure we will continue to work very collaboratively over the coming period.

Regards

Richard

Richard Brown  
Executive Director  
Glasgow City Council  
Development and Regeneration Services  
Exchange House  
231 George Street  
G2 1RX  
Tel: [REDACTED]

**From:** Stephen.Pathirana@scotland.gsi.gov.uk [mailto:Stephen.Pathirana@scotland.gsi.gov.uk]  
**Sent:** 05 October 2017 13:02  
**To:** O'Donnell, Annemarie (CED) <annemarie.odonnell@glasgow.gov.uk>; Brown, Richard (DRS) <Richard.Brown@glasgow.gov.uk>  
**Cc:** [REDACTED]  
**Subject:** RE: SENSITIVE: cladding issue

Annemarie, Richard

Sorry I did not get to say thank you as you left the building. I just wanted to say Ministers really appreciated your presence and update as did I, thank you. I do hope you got back to Glasgow ok and no doubt we will hear from you in the near future.

Best Wishes

Stephen

Deputy Director  
Building and Fire Safety Coordination Team  
Directorate for Local Government and Communities

[REDACTED]  
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---

**From:** O'Donnell, Annemarie (CED) [mailto:annemarie.odonnell@glasgow.gcsx.gov.uk]

**Sent:** 04 October 2017 23:31

**To:** Pathirana S (Stephen); Turley, Tom (DRS); Brown, Richard (DRS)

**Cc:** [REDACTED]

**Subject:** RE: SENSITIVE: cladding issue

Stephen

Both myself and Richard Brown will come through tomorrow.

Some comments added below

Can you let the Parliament reception know

Thanks

Annemarie

Chief Executive  
Glasgow City Council  
City Chambers  
Glasgow G2 1DU

[REDACTED]  
[annemarie.odonnell@glasgow.gov.uk](mailto:annemarie.odonnell@glasgow.gov.uk)

---

**From:** Stephen.Pathirana@scotland.gsi.gov.uk [mailto:Stephen.Pathirana@scotland.gsi.gov.uk]

**Sent:** 04 October 2017 19:59

**To:** Turley, Tom (DRS) <Tom.Turley@glasgow.gov.uk>; Brown, Richard (DRS) <Richard.Brown@glasgow.gov.uk>;

O'Donnell, Annemarie (CED) <annemarie.odonnell@glasgow.gov.uk>

**Cc:** [REDACTED]

**Subject:** SENSITIVE: cladding issue

Annemarie

Thank you and your teams efforts to keep us updated today on all your efforts, which enabled us to update Ministers this evening, in preparation for tomorrows MWG. If I could come back to you on a couple of points.


- Firstly, Ministers were very grateful for your offer of an update at the MWG on the actions being taken by GCC, and would like to take you up on this offer. This could be done at the start of the meeting so I hope would not take up too much of your time. Please let me know if you are

able to do this, so I can ensure reception is ready for you. As I said before the meeting starts at 9.30am.

- Ministers were please to here that steps were being taken to establish the exact type of ACM on the buildings, and that process of removing material would happen tomorrow morning. To ensure on-going public transparency and maintain confidence, they felt it would be wise for GCC to issue a proactive press release in the morning. This could state that new information had come to light and further checks were being made as a precaution to ensure the buildings safety; rather than wait for the inevitable enquires which are sure to come. We are working on this
- Ministers were aware that there was a coordinated effort between yourselves, the factor and the SFRS to ensure residents in the effected blocks understood the steps being taken. Again as part of that on-going assurance, Ministers wanted confirmation that all residents in those effected blocks would receive a further update either from yourselves, the factor and the SFRS. Ongoing with SFRS support. They will attend tomorrow as the panels are removed. There are 3 factors involved across all of the properties and we are working with them all. This gives us access to the owners and residents. SFRS are working with us,
- 
- Finally as part of the steps around the 24 buildings as opposed to the 2 that have been the focus of today, there is a request that there is a clear tracking process about the on-going steps being taken and communication with residents. They also noted that if there are common insurance policies that factors are responsible for, that factors understand their responsibilities to ensure these remain valid. We are both sighted and involved in tracking this. We have asked for Insurer details so we can engage directly as well. This is the responsibility of the owners/factor but we want to engage to share the information we have and involve them in any decisions needed going forward.

I hope all the above is helpful and will keep an eye on email and text, between now and tomorrow morning.

Deputy Director  
Building and Fire Safety Coordination Team  
Directorate for Local Government and Communities

  
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-----Original Message-----

From: Turley, Tom (DRS) [<mailto:Tom.Turley@glasgow.gcsx.gov.uk>]

Sent: 04 October 2017 19:17

To: Pathirana S (Stephen); Brown, Richard (DRS); O'Donnell, Annemarie (CED)

Cc: 

Subject: RE: cladding issue

Hi Stephen,

Please find attached, list of properties as requested.  
In summary, we have 24 confirmed with ACM and 1 suspected.

Regards,  
Tom

-----Original Message-----

From: [Stephen.Pathirana@scotland.gsi.gov.uk](mailto:Stephen.Pathirana@scotland.gsi.gov.uk) [mailto:[Stephen.Pathirana@scotland.gsi.gov.uk](mailto:Stephen.Pathirana@scotland.gsi.gov.uk)]

Sent: 04 October 2017 17:57

To: Brown, Richard (DRS) <[Richard.Brown@glasgow.gov.uk](mailto:Richard.Brown@glasgow.gov.uk)>

Cc: [REDACTED]

Subject: Re: cladding issue

That's great thank you.

Please remember the list. S

Sent from my BlackBerry 10 smartphone.

Original Message

From: Brown, Richard (DRS)

Sent: Wednesday, 4 October 2017 17:51

To: Pathirana S (Stephen)

Cc: [REDACTED]

Subject: Re: cladding issue

Colleagues

Just as an update to our telephone conversation I can confirm that GCC has received permission from the [REDACTED] Owners Association to remove panels from the properties at [REDACTED] and [REDACTED] at [REDACTED].

The Council has arranged to have a contractor with a 52M tall crane along with officers from our Building Standards Division on site tomorrow morning at 10am in order to remove a number of panels in order that we can arrange necessary testing.

Bill your kind offer in connection with the testing facilities in Edinburgh is most welcome and we can coordinate that tomorrow.

Regards

Richard

Sent from my iPhone

> On 4 Oct 2017, at 16:25, "[Stephen.Pathirana@scotland.gsi.gov.uk](mailto:Stephen.Pathirana@scotland.gsi.gov.uk)" <[Stephen.Pathirana@scotland.gsi.gov.uk](mailto:Stephen.Pathirana@scotland.gsi.gov.uk)> wrote:

>

> All Please note, call is going to be at 5pm.

[REDACTED]

---

**From:** Pathirana S (Stephen)  
**Sent:** 22 November 2017 11:42  
**To:** Pathirana S (Stephen)  
**Subject:** FW: Letter to residents  
**Attachments:** residents\_amod.pdf

**Importance:** High

**From:** McDonald, Debbie [<mailto:Debbie.McDonald@glasgow.gcsx.gov.uk>] **On Behalf Of** O'Donnell, Annemarie (CED)  
**Sent:** 30 October 2017 15:36  
**To:** Pathirana S (Stephen)  
**Cc:** Edgar, Colin (CED); Brown, Richard (DRS)  
**Subject:** Letter to residents  
**Importance:** High

Dear Stephen

Please find attached a letter I have addressed to the Homeowners at the [REDACTED] development. I am waiting to hear if additional fire safety measures are to be introduced that will remove the need for the warden patrols. Further detailed work is required to understand the cost of replacing the panels and we hope to have the owners' consent to carry out this work shortly. I'll provide a further update in due course.

Regards

Annemarie O'Donnell  
Chief Executive  
Glasgow City Council  
City Chambers  
GLASGOW G2 1DU

Phone [REDACTED]  
Fax [REDACTED]  
email [annemarie.odonnell@ced.glasgow.gov.uk](mailto:annemarie.odonnell@ced.glasgow.gov.uk)  
[www.glasgow.gov.uk](http://www.glasgow.gov.uk)

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Chief Executive  
Annemarie O'Donnell  
LLB DipLP

Chief Executive's Office  
Glasgow City Council  
City Chambers  
George Square  
Glasgow G2 1DU  
Email: [annemarie.odonnell@glasgow.gov.uk](mailto:annemarie.odonnell@glasgow.gov.uk)  
Telephone: [REDACTED]  
Fax No: [REDACTED]

Your Ref:  
Our Ref: *amod/dmd/ci/residents*

30 October 2017

Dear Homeowner

I agreed with the Owners' Association Committee, when we met on 11 October that I would write to you, setting out the time line which brought us to this point and the actions which have been taken so far by the council.

#### **Background**

Following the Grenfell Tower fire the Scottish Government asked all councils in Scotland to identify high rise private homes which featured the likely presence of Aluminium Composite Material (ACM) in their construction.

This was a complicated process which took several months but by early October we were able to identify 19 properties in the city which, from the records we hold or information received, indicated ACM in their construction. All of these were built under building regulations which applied before 2005 and which permitted the use of ACM.

All factors, residents and owners of these buildings were subsequently notified of our findings and given advice on what further steps to take.

With the agreement of the Owners' Association Committee the council had panels removed from [REDACTED] and [REDACTED] for testing on 5 October.

The presence of ACM can pose an increased risk of fire spread, however a number of factors need to be taken into account in assessing the risk, such as the extent, type and location of ACM, as well as other fire suppression features in the property.

When the results were received on 6 October we consulted with the Scottish Fire and Rescue Service (SFRS), your factors Hacking and Paterson Management Services (HPMS), our own building standards specialists and the Fire Safety Consultant appointed by HPMS. The conclusion reached was that given the type and extent of ACM present on these 2 buildings, there was an increased fire risk that needed to be addressed immediately.

Following a detailed analysis of the information available the advice from SFRS, Building Standards and the Fire Safety Consultant was that the increased risk could be mitigated if a 24 hour patrol was put in place along with an alteration to the fire evacuation plan, requiring a simultaneous evacuation in the event of a fire alarm. Working with SFRS the specification for this patrol was agreed starting from Friday 6 October. It was subsequently reviewed and enhanced the following week with a detailed note issued to all owners and residents.



Given the immediacy of the matter and with the agreement of HPMS, from Friday 6 to Monday 9 October the council asked Community Safety Glasgow (CSG) to provide this cover. It was expected that HPMS, with the agreement of the owners would put in place their own cover from Monday 9 October.

We met with HPMS and a group of owners from the Owners' Association Committee on Wednesday 11 October and we were advised that as the Owner's' Association Committee did not know how long this position might prevail they could not authorise this level of daily, ongoing cost. Depending on further information being available, this may have required an EGM of the Proprietors' Association to be called, requiring a minimum of 14 days' notice. On this basis we offered to arrange for the patrol service to continue and find a suitable venue for a future meeting of all owners.

Scotland's Building Standards legislation, the Building (Scotland) Act 2003, gives councils the power to order the immediate evacuation of a building if building standards officers believe the building presents an immediate danger. Without the ongoing patrol service specified with SFRS my officers confirmed to me that they would require the immediate evacuation of these 2 buildings. Given the significant difficulties this would present to the residents and owners, as well as the risk to the buildings if left empty, the council agreed to continue the service with CSG until Friday 13 October who then contracted the service to SecuriGroup until further notice.

#### **Current activity**

HPMS has commissioned a specialist Fire Safety Consultant, AstuteFire to undertake a comprehensive fire risk assessment of the buildings. When completed the assessment will include a report on the measures that would mitigate and/or remove the increased fire risk presented by the ACM on these 2 buildings, and I understand that the assessment and recommendations will be shared with you.

I further understand that the Consultant will then consider the presence of ACM across the other Taylor Wimpey buildings and present a further report in due course.

The costs for any remedial action to make these buildings safe are the responsibility of the owners as a whole, including the patrol service.

The council has spoken with and met with Taylor Wimpey, the developer, and Allianz, the Insurer to explore what support they might be able to give you. HPMS has also been speaking with them. The council is also examining any powers it has to make the financial burden more manageable.

In anticipation that the owners will want to understand the likely costs to replace the cladding on these 2 buildings and possibly across the rest of the development I have asked the council's building company, City Building Glasgow, who removed the panels for testing, to work on cost estimates.

When you consider it appropriate to hold a meeting of the owners we will help to secure a suitable venue.

I hope that as much information as possible can be provided to you in the very near future which will give you and the Owners' Association Committee the opportunity to give some thought to how to proceed with a permanent solution. I understand the immediate wish to find an intervention that will reduce and, if possible, remove the need for the warden patrol and I understand that the Fire Safety Consultant's report and recommendations should propose measures that will address this. Details on estimated costs for replacing the cladding will follow along with information on the potential of funding and support for your consideration.

Yours sincerely



**ANNEMARIE O'DONNELL**  
**CHIEF EXECUTIVE**

[REDACTED]

---

**From:** Pathirana S (Stephen)  
**Sent:** 22 November 2017 11:40  
**To:** Pathirana S (Stephen)  
**Subject:** FW: [REDACTED]

**From:** [REDACTED] On Behalf Of Turley, Tom (DRS)  
**Sent:** 06 November 2017 12:48  
**To:** Pathirana S (Stephen)  
**Cc:** [REDACTED]  
**Subject:** [REDACTED]

Dear Stephen,

I understand that Hacking and Patterson Management Services (HPMS) have written to Kevin Stewart, Minister for Local Government and Housing on 02 November 2018, regarding the issue of ACM cladding within the [REDACTED] development at [REDACTED]

I would confirm Glasgow City Council had no knowledge of this letter nor its contents until we received notification from HPMS on the afternoon of 02 November 2017 that the letter had been sent.

As you are aware, the City Council have been steadfast in the view that we require to go through proper process with all relevant parties to find both a short term solution to the current fire safety issues and ultimately to agree a final solution with the owners. The initial stage was the appointment by HPMS of Astute Fire Safety Engineers to undertake a Fire Risk Assessment. The initial draft of this assessment has now been completed and following several requests to both Astute and HPMS, was issued to the City Council on 02 November 2018. For information, the City Council has now asked for clarification on a number of issues within the report. HPMS have confirmed the points raised by the City Council have now been passed to Astute to clarify. This initial stage would see the installation of temporary additional fire safety measures which may ultimately see a reduction in the number required fire wardens to 1 (one) per block over a continued 24 hour period. This will be clarified next week once our clarification requests have been responded to.

The next stage is understanding the cost and methodology for a full re-cladding of the property. As part of an ongoing process, the City Council met with representatives of Taylor Wimpey and HPMS. As you are aware, we had asked City Building Group to provide initial figures with regard to a complete re-cladding of the 2 towers. For clarification, these initial figures were discussed in the strictest confidence and without prejudice. You can understand my disappointment those figures now seem to have been discussed with the Owners Association and indeed have been referred to in the letter to the Minister from HPMS of 02 November 2018 and recent correspondence from the Owners Association to Taylor Wimpey.

As you are aware, we now require a detailed intrusive survey to be undertaken to assist in the compiling of detailed costs. Only when this exercise is completed will all parties have a true picture including a detailed breakdown of those costs. It is fully appreciated, for this work to be undertaken any contractor will require to have the agreement of the owners and HPMS.

We had hoped the release of the scale of the cost would be coordinated once the detailed survey work was complete and its contents agreed. Ultimately GCC want the owners to decide on a voluntary basis that a re-cladding exercise should proceed they can only do that once the likely costs and any funding packages are known. To this end we are again meeting with HPMS and Taylor Wimpey this afternoon to try and progress agreement to undertaking the detailed survey.

Should you wish to discuss any of the above in further detail, please have no hesitation in getting in touch.

Regards.

Tom

## Glasgow - UK Council of the Year 2015

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[REDACTED]

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**From:** Pathirana S (Stephen)  
**Sent:** 22 November 2017 11:40  
**To:** Pathirana S (Stephen)  
**Subject:** FW: [REDACTED]

**From:** [REDACTED] On Behalf Of Turley, Tom (DRS)  
**Sent:** 16 November 2017 16:44  
**To:** Pathirana S (Stephen)  
**Cc:** [REDACTED]  
**Subject:** RE: [REDACTED]

Stephen

As you can now see I am picking up Richard's emails.

Unfortunately, Richard will be unavailable until early in the new year [REDACTED]

With regard to the invitation on Tuesday, I have spoken with Annemarie and unfortunately both of us have full diaries and commitments and are therefore unable to attend.

However, please find below a detailed update with regard to your email of 7<sup>th</sup> November 2017.

1. We received clarification this morning from Park Property Management in connection with [REDACTED]. After further investigations they confirmed the only ACM on the property is the shop front fascia.

As previously noted this development was identified as non-domestic and therefore was not on our original list and nor has it been added to our list.

Following this confirmation from Park Property Management we do not intend taking any further action. It should also be noted Park Property Management have indicated they intend replacing the existing ACM with an appropriate substitute material hopefully before the end of 2017. Whilst we have not added this property to our list we have asked to be informed when the works are complete.

2. There is no change to the list as identified in an email from [REDACTED] to [REDACTED] on 18<sup>th</sup> October 2017.
3. We received the Astute fire safety assessment on the 2<sup>nd</sup> November 2017. The Council still awaits formal clarification on a number of issues which we highlighted.

HPMS have informed us that it is their intention to complete the installation of a temporary common alarm system in both towers by the end of this week. HPMS intend that the Fire Warden Service can be reduced on the completion of the temporary alarm system. However the Council still awaits formal clarification on a number of issues highlighted in the report. Accordingly we do not envisage any reduction in the Fire Warden Service would take place until we have reached agreement. Any agreement will have to involve consultation with Scottish Fire & Rescue Service.

We have now received a detailed cost and methodology plan with respect to an investigative survey of the two towers within the Taylor Wimpey development. This has been passed to Taylor Wimpey for comment. Following agreement between Taylor Wimpey and GCC this will then be passed to HPMS for

information and comment and hopefully agreement. HPMS will require to give authority for such survey work to be undertaken.

An initial meeting was held with Cala Homes Ltd with regard to the finding of limited ACM within their development at Glasgow Harbour. Further discussions are currently timetabled to be had with Cala Homes Ltd and the contractor Laing O'Rourke next week. At a meeting on 3<sup>rd</sup> November 2017 HPMS requested that the Council discuss the possible removal of a limited number of panels within the Cala Development for testing at the University of Edinburgh. Again, the removal of any panels for testing will require the agreement of HPMS.

I trust the above will provide the working group with an update as requested.

Tom

**From:** Stephen.Pathirana@scotland.gsi.gov.uk [mailto:Stephen.Pathirana@scotland.gsi.gov.uk]

**Sent:** 10 November 2017 10:42

**To:** Brown, Richard (DRS) <Richard.Brown@glasgow.gov.uk>

**Cc:** [REDACTED]

**Subject:** RE: [REDACTED]

Richard

Lesley Fraser, mentioned to me that you would be prepared to come and offer an update to the MWG on progress being made with [REDACTED]. If you are still able to do this it would be much appreciated. This MWG will be held at the Parliament and you would need to be there by 3pm on the Tuesday, I suspect you would be able to get away by 3.45pm if not earlier. Do let me know if you can accommodate this.

Best Wishes

Stephen

Deputy Director  
Building and Fire Safety Coordination Team  
Directorate for Local Government and Communities

[REDACTED]  
Please note my work pattern is Monday to Thursday-Office, Friday morning - working from home

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**From:** Pathirana S (Stephen)

**Sent:** 07 November 2017 14:07

**To:** 'Brown, Richard (DRS)'

**Cc:** [REDACTED]

**Subject:** [REDACTED]

Richard

The next Ministerial Working Group, on building and fire safety is Tuesday next week. I would be very grateful if you could offer an update on the following before close of play Friday

- If you could let us know whether the any enquires into the properties at [REDACTED] s complete and whether they are now on your list
- Updated list of properties with ACM in Glasgow
- The latest position around the [REDACTED] properties

Best Wishes

Stephen

Deputy Director  
Building and Fire Safety Coordination Team  
Directorate for Local Government and Communities

mob: [REDACTED]

Please note my work pattern is Monday to Thursday-Office, Friday morning - working from home

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